

# Rahel Takele

IT Professional

## Experience

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2013 – 2019

### Jimma University

#### Hardware Technician

- **Hardware Installation & Maintenance:** Proficiency in assembling, installing, and maintaining computer hardware components (CPUs, RAM, motherboards, GPUs, etc.).
- **Troubleshooting & Diagnostics:** Ability to diagnose hardware problems, perform repairs, and identify faulty components.
- **Network Configuration:** Experience with setting up and maintaining wired and wireless networks.
- **Hardware Upgrades:** Expertise in upgrading system components for improved performance and efficiency.

2019- now

### Jimma University

#### System Administration

- **Network Administration:** Strong knowledge of network configurations, firewalls, switches, routers, and VPN setup.
- **Active Directory Management:** Expertise in managing Active Directory for user authentication, group policy administration, and access control.
- **Security Management:** Implementing security measures such as firewalls, intrusion detection systems, and managing anti-virus software.
- **Storage Management:** Configuring and maintaining storage solutions and optimizing for performance and availability.

2024- now

### Tomkin Outreach

#### IT Support

- Setting up Network and managing accounts

## Education

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**Bachelor Degree of Computer science**

June 28, 2018

Jimma University

**Master's Degree of Information science**

September 21, 2022

Jimma University

## Certifications

Cisco Certified Network Associate (CCNA)

## Contact

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### Phone

+251931042537

### Email

raheltakele02@gmail.com

## Expertise

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System Administration

Network Management

Technical Support

Software Troubleshooting

Hardware Troubleshooting

Problem-Solving

Attention to Detail

Team Collaboration



# JIMMA UNIVERSITY

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ቁጥር  
Ref.No.

10/208/2011

ቀን  
Date

14 OCT 2024

### To Whom It May Concern

This is to certify that Miss. Rahel Takele Geneti is an employee of Jimma University as of October 11/2024 Based on her request for employment experience Letter from our organization.

So Miss. Rahel Takele Geneti had been working with us in our organization from November 18,2013 G.C to unit issuance of this Letter.

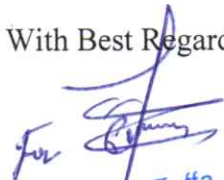
She responsibilities are included:-

- Maintenance Technician II in the ICT Development Office Form November 18/2013 G.C to July 07 /2019 G.C
- System Administrator II from July,08 ,2019 G.C to till know permanent Workers of J Jimma University

Miss. Rahel Takele Geneti has earing monthly salary of 4,609 (Four thousand Six hundred nine) ETB and subject for income tax as per Ethiopian tax regulations, During his stay with us we found her intellectual, hard worker, innovator and keen in his work.

With Best Regards



For   
Shewaye Chaka Tuffa  
Human Resource Administration &  
Development Directorate Director



JIMMA UNIVERSITY

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OFFICE OF THE REGISTRAR

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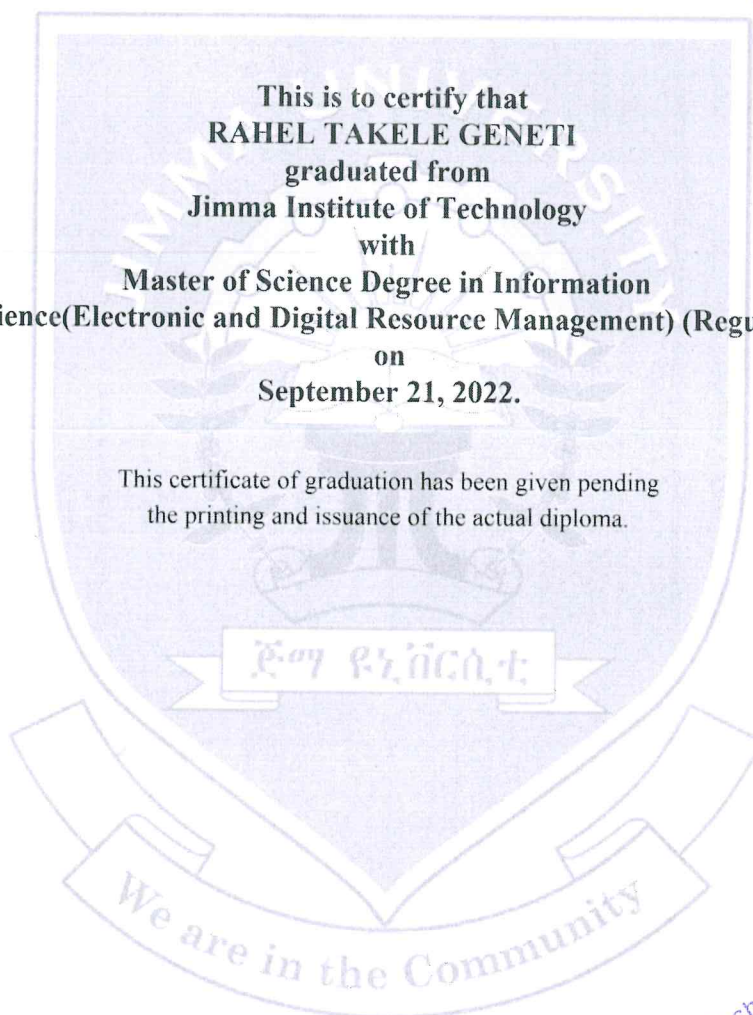


TEMPORARY CERTIFICATE OF GRADUATION



This is to certify that  
**RAHEL TAKELE GENETI**  
graduated from  
**Jimma Institute of Technology**  
with  
**Master of Science Degree in Information  
Science(Electronic and Digital Resource Management) (Regular)**  
on  
**September 21, 2022.**

This certificate of graduation has been given pending  
the printing and issuance of the actual diploma.



Registrar

Dr. Teshome Belayneh  
Deputy Registrar

20 NOV 2023



+251 47 111 7822



+251 47 111 2206  
+251 47 111 1450



378  
JU, ETHIOPIA



main.registrar@ju.edu.et



<http://www.ju.edu.et>



**JIMMA UNIVERSITY**  
**STUDENT ACADEMIC RECORD**

OFFICE OF REGISTRAR  
P.O.Box 378 JU, ETHIOPIA

Degree Awarded On: September 21, 2022

Jimma Institute of Technology

Medium of Instruction: English

Department: Information Science

Full Name: RAHEL TAKELE GENETI  
Id Number: RM3580/12

Date of Birth:  
Sex:

1994-02-02  
F

Admission Classification:  
From:

Regular

| Code | Course Title | C-Hr | Grade | Gr-Pt |
|------|--------------|------|-------|-------|
|------|--------------|------|-------|-------|

| Code | Course Title | C-Hr | Grade | Gr-Pt |
|------|--------------|------|-------|-------|
|------|--------------|------|-------|-------|

| 2019/20, Year 1 Semester 1                                                                                              |                                                              |    |    |       |
|-------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|----|----|-------|
| <i>Admitted to Master of Science Degree in Information Science/Electronic and Digital Resource Management (Regular)</i> |                                                              |    |    |       |
| EDRM513                                                                                                                 | ELECTRONIC AND DIGITAL RESOURCES IN DISCIPLINES              | 2  | A+ | 8.00  |
| EDRM511                                                                                                                 | ELECTRONIC AND DIGITAL RESOURCES MANAGEMENT AND TECHNOLOGIES | 4  | A  | 16.00 |
| INFO504                                                                                                                 | ADVANCED LIBRARY AND INFORMATION CENTER MANAGEMENT           | 3  | B+ | 10.50 |
| INFO502                                                                                                                 | RESEARCH METHODS                                             | 3  | A  | 12.00 |
| INFO501                                                                                                                 | ADVANCED INFORMATION SCIENCE                                 | 3  | B+ | 10.50 |
| Semester Average                                                                                                        |                                                              | 15 |    | 57.00 |
| Cumulative Average                                                                                                      |                                                              | 15 |    | 57.00 |
| <i>Summary: Promoted With Great Distinction</i>                                                                         |                                                              |    |    |       |

| 2019/20, Year 1 Semester 2                |                                                       |    |    |        |
|-------------------------------------------|-------------------------------------------------------|----|----|--------|
| INFO523                                   | MULTIMEDIA MANAGEMENT SYSTEM                          | 2  | B  | 6.00   |
| INFO 524                                  | ADVANCED INFORMATION POLICY AND INTELLECTUAL PROPERTY | 2  | A  | 8.00   |
| EDRM 512                                  | AUTOMATION OF LIBRARY SYSTEMS AND SERVICES            | 2  | A  | 8.00   |
| EDRM514                                   | ADVANCED WEB TECHNOLOGIES                             | 2  | A  | 8.00   |
| INFO 521                                  | MANAGEMENT INFORMATION SYSTEMS                        | 2  | A- | 7.50   |
| INFO 525                                  | ADVANCED INFORMATION STORAGE AND RETRIEVAL            | 3  | B- | 8.25   |
| EDRM 516                                  | GRADUATE SEMINAR                                      | 2  | A  | 8.00   |
| Semester Average                          |                                                       | 15 |    | 53.75  |
| Cumulative Average                        |                                                       | 30 |    | 110.75 |
| <i>Summary: Promoted With Distinction</i> |                                                       |    |    |        |

| 2020/21, Year 2 Semester 1                      |                                   |    |    |        |
|-------------------------------------------------|-----------------------------------|----|----|--------|
| EDRM611                                         | INTERNSHIP                        | 3  | A- | 11.25  |
| DTTP 613                                        | DEVELOPMENT TEAM TRAINING PROGRAM | 3  | A  | 12.00  |
| Semester Average                                |                                   | 6  |    | 23.25  |
| Cumulative Average                              |                                   | 36 |    | 134.00 |
| <i>Summary: Promoted With Great Distinction</i> |                                   |    |    |        |

| 2020/21, Year 2 Semester 2 |                |    |      |        |
|----------------------------|----------------|----|------|--------|
| EDRM 612                   | MASTERS THESIS | 0  | Good | 0.00   |
| Semester Average           |                | 0  |      | 0.00   |
| Cumulative Average         |                | 36 |      | 134.00 |
| <i>Summary: Graduated</i>  |                |    |      |        |

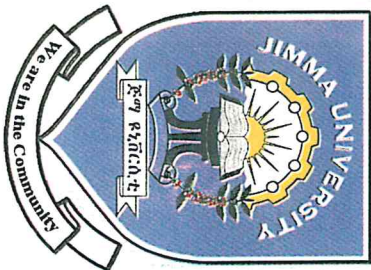
STUDENT COPY

Grading System: P=Pass, A+=Excellent, A=Excellent, B+=Very Good, B=Very Good, C+=Good, C=Good, C-=Satisfactory, D=Unsatisfactory, Excellent=Excellent, Very Good=Very Good, Good=Good, Satisfactory=Satisfactory, Fx=Fail, F=Fail, I=Incomplete, NG=No Grade, Fail=Fail, Points: A+=4, A=4, A-=3, B+=3, B=3, B-=2, C+=2, C=2, C-=1, Fx=0, F=0, One class hour, or 2-3 laboratory hours per week for 16 weeks=one Semester hour or credit. \*Course Repeated, TR-Credit Transfer THE TRANSCRIPT IS OFFICIAL ONLY WHEN SIGNED AND SEALED BY THE REGISTRAR

Date of Issue:

20 NOV 2023

Registrar



# JIMMA UNIVERSITY

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№ 029388

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የዩኒቨርሲቲው ፕሬዚዳንት  
University President

The Senate of Jimma University by virtue of the powers  
vested on it by the Council of Ministers Regulation  
Number 63/1999 here by grants to:

**RAHEL TAKELE GENEYTI**

**BACHELOR OF SCIENCE DEGREE in  
Computer Science**

With all honors, privileges and obligations pertaining thereto  
and in witness thereof has authorized the issuance of this  
Diploma duly signed and sealed. Issued in Jimma on this  
twenty-eighth day of the month of June in the year two  
thousand eighteen.

የዩኒቨርሲቲው ፊኔስትራር  
University Registrar



# JIMMA TVET COLLEGE



Lakk. I.E.C. G.M.E. Ser. 22/2005

NO. I.E.-C.G.M.E. 22/2005

**RAGAA XUMMURA LEENJII**

Leenji'aan/tuu- **RAAHEL TAAKELEE GANNATHI**  
**Oguummaa Intermediate Electronics**  
**Communication & Multimedia Equipment**  
**Servicing Sadarkaa III** kan geesiisu danda'u  
**Sad, 05/2004 Hanga Caamsaa 30/2005**  
**Sagantaa Guyyaatiin hordofuun** hordofuun danda'u  
**xumureera/teetti.**

**HOGANNA KOLLEJIICHA**

**Maqaa**..... **Mallatoo**.....  
**Hubachiisa:-** Ragaan kun xumura leenjii kan  
 aggarsii malee mirkaneessa  
 gahuusaatiif kan tajaajilu mitti.  
 Gahumsa sadarkaa leenjii'aniin kan mirkana'u  
 danda'u madaalii wirtuu mirkaneessaa  
 gahumsaatiin qofa ta'a.

**TRAINING COMPLETION CERTIFICATE**

Trainee- **RAAHEL TAAKELEE GENETI**

has accomplished a Regular Training  
 Program in the Occupational area  
Intermediate Electronics Communication  
& Multimedia Equipment Servicing which  
 can qualify him/her to level III from  
Nov.13/2011 to JUNE.07/2013

**COLLEGE DIRECTOR**

**Fu'ad Kach**

Name ..... Signature .....

**Note:-** This certificate is a training completion.  
 Competency certificate can only be acquired  
 through passing COC's Occupational  
 Assessment.







**Federal Democratic Republic of Ethiopia  
Ministry of Education  
JIMMA UNIVERSITY**



**CERTIFICATE OF COMPLETION**

*This is to certify that*

**Rahel Takele**

Has successfully completed the following courses of Cisco Certified Network Associate (CCNA) Routing and Switching Training Program given at Jimma University Cisco Networking Training Center:

|                                                                       |              |
|-----------------------------------------------------------------------|--------------|
| <i>CCNA Routing and Switching 1: Introduction to Networks</i>         | <i>70Hrs</i> |
| <i>CCNA Routing and Switching 2: Routing And Switching Essentials</i> | <i>70Hrs</i> |
| <i>CCNA Routing and Switching 3: Scaling Networks</i>                 | <i>70Hrs</i> |
| <i>CCNA Routing and Switching 4: Connecting Networks</i>              | <i>70Hrs</i> |

Given on July 15, 2019

*Hiwot Asefa*

**Hiwot Asefa**

**JU Cisco ASC Contact Person**



*Dr. Girm Ketema*

**Dr. Girm Ketema**

**ICT Development Office Director**



Certificate of Course Completion

# CCNA Routing and Switching: Scaling Networks

The student has successfully achieved student level credential for completing CCNA Routing and Switching: Scaling Networks course administered by the undersigned instructor. The student was able to proficiently:

- Describe the operations and benefits of the Spanning Tree Protocol (STP).
- Configure and troubleshoot STP operations.
- Describe the operations and benefits of link aggregation and Cisco VLAN Trunk Protocol (VTP).
- Configure and troubleshoot VTP, STP, DTP, and RSTP.
- Configure and troubleshoot inter-VLAN routing
- Configure and troubleshoot EtherChannel and HSRP.
- Configure and troubleshoot basic operations of routers in a complex routed network for IPv4 and IPv6.
- Configure and troubleshoot advanced operations of routers and implement OSPF and EIGRP routing protocols for IPv4 and IPv6.

**Rahel Takele**

Student

**Jimma University**

Academy Name

**Ethiopia**

Location

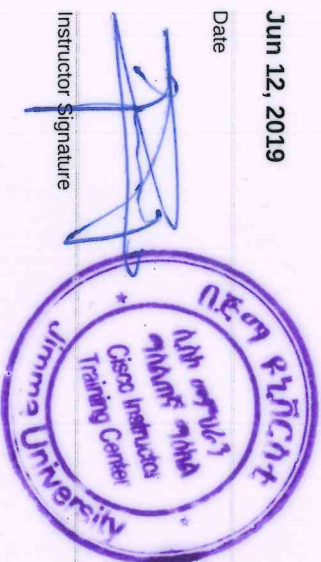
**Zerihun Befekadu**

Instructor

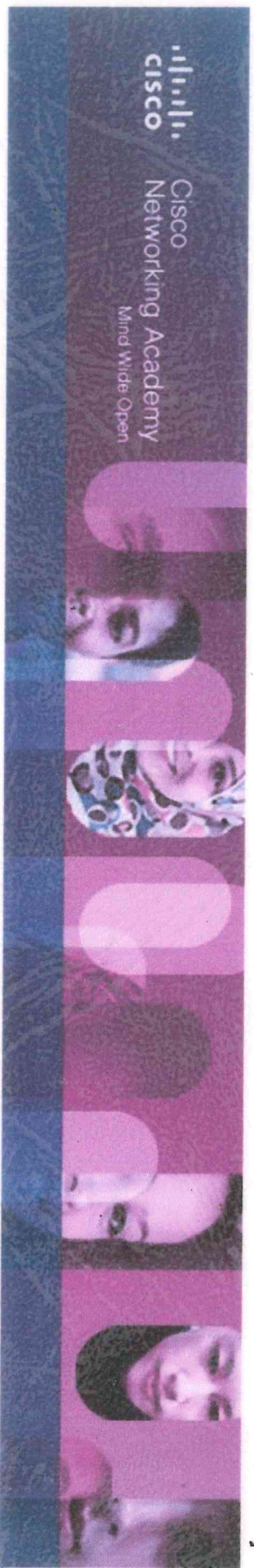
**Jun 12, 2019**

Date

Instructor Signature







# Certificate of Completion

Presented to:

**Rahel Takele**

Name

For completing the Cisco Networking Academy® Introduction to Cybersecurity course, and demonstrating the ability to explain the following:

- Global implications of cyber threats
- Ways in which networks are vulnerable to attack
- Impact of cyber-attacks on industries
- Cisco's approach to threat detection and defense
- Why cybersecurity is a growing profession
- Opportunities available for pursuing network security certifications

**Girum Ketema**

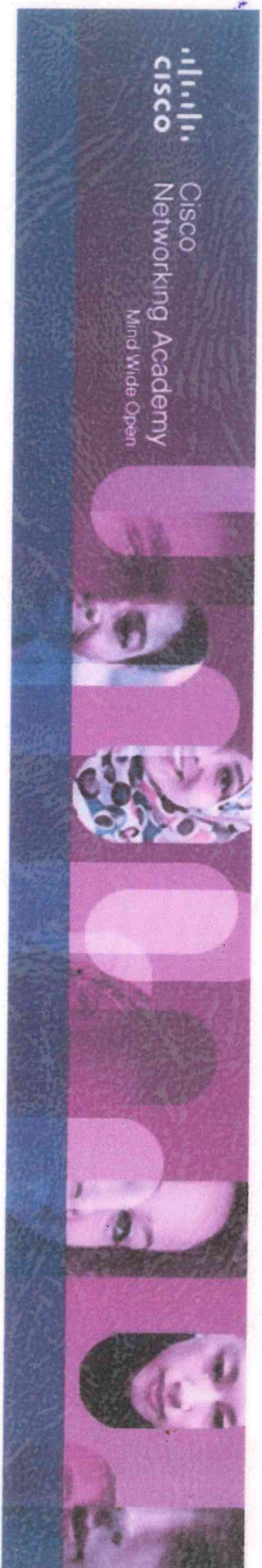
Instructor

**Jan 26, 2019**

Date

Instructor Signature





# Certificate of Completion

Presented to:

**Rahel Takele**

Name

For completing the Cisco Networking Academy® Cybersecurity Essentials course, and demonstrating the following abilities:

- Describe the tactics, techniques and procedures used by cyber criminals.
- Describe the principles of confidentiality, integrity, and availability as they relate to data states and cybersecurity countermeasures.
- Describe technologies, products and procedures used to protect confidentiality, ensure integrity and provide high availability.
- Explain how cybersecurity professionals use technologies, processes and procedures to defend all components of the network.
- Explain the purpose of laws related to cybersecurity.

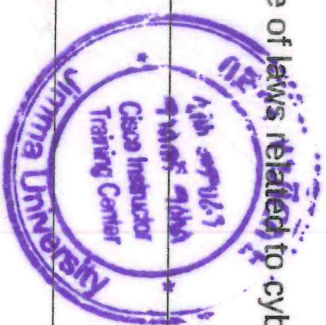
**Girum Ketema**

Instructor

**Jan 26, 2019**

Date

Instructor Signature







JULY 7,  
2018

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Certificate of Course Completion

# IT Essentials

During the Cisco Networking Academy® course, administered by the undersigned instructor, the student was able to proficiently:

- Define information technology (IT) and describe the components of a personal computer
- Describe how to protect people, equipment, and environments from accidents, damage, and contamination
- Perform a step-by-step assembly of a desktop computer
- Explain the purpose of preventive maintenance and identify the elements of the troubleshooting process
- Install and navigate an operating system
- Configure computers to connect to an existing network
- Install and share a printer
- Upgrade or replace components of a laptop based on customer needs
- Describe the features, characteristics, and operating systems of mobile devices
- Implement basic hardware and software security principles
- Apply good communication skills and professional behavior while working with customers
- Perform preventive maintenance and advanced troubleshooting
- Assess customer needs, analyze possible configurations, and provide solutions or recommendations for hardware, operating systems, networking, and security

**Rahel Takele**

Student

**Jimma University**

Academy Name

**Ethiopia**

Location

**Girum Ketema**

Instructor

**Jun 23, 2013**

Date

Instructor Signature





# CCNA Routing and Switching: Routing and Switching Essentials

The student has successfully achieved student level credential for completing CCNA Routing and Switching: Routing and Switching Essentials course administered by the undersigned instructor. The student was able to proficiently:

- Determine how a router will forward traffic based on the contents of a routing table.
- Explain how switching operates in a small to medium-sized business network.
- Use monitoring tools and network management protocols to troubleshoot data networks.
- Configure monitoring tools available for small to medium-sized business networks.
- Configure initial settings on a network device.
- Configure Ethernet switch ports.
- Implement VLANs.
- Implement static routing and RIPv2.
- Implement DHCP on a router.
- Implement network address translation (NAT).
- Implement access control lists (ACLs) to filter traffic.

**Rahel Takele**

Student

**Jimma University**

Academy Name

**Ethiopia**

Location

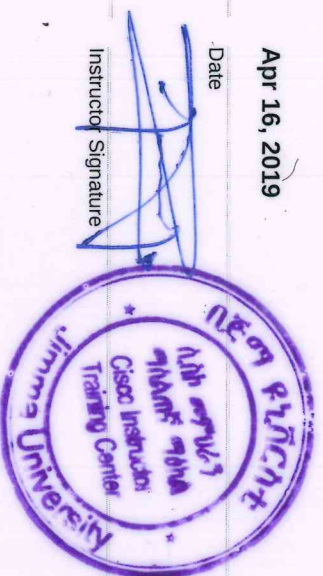
**Zerihun Befekadu**

Instructor

**Apr 16, 2019**

Date

Instructor Signature





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Certificate of Course Completion

## Introduction to IoT

The student has successfully achieved student level credential for completing Cisco Networking Academy® Introduction to IoT course administered by the undersigned instructor. The student was able to proficiently:

- Explain how IoT and Digital Transformation are positively impacting businesses and governments.
- Explain the importance of software and data for digital businesses and society.
- Explain the benefits of automation and artificial intelligence for digital transformation.
- Explain the concepts of Intent Based Networking.
- Explain the need for enhanced security in the digitized world.

**Rahel Takele**

Student

**Jimma University**

Academy Name

**Ethiopia**

Location

**Girum Ketema**

Instructor

**Jan 26, 2019**

Date

Instructor Signature

