



Virtual Assistant Training Certificate

PROUDLY PRESENTED TO

BIANCA NICHOLSON

Course Modules

Introduction to Virtual Assistance • Essential Skills for Virtual Assistants • Tools and Technologies • Communication and Professionalism • Task Management and Productivity • Working with Different Platforms • Problem-Solving and Decision Making • Career Development for Virtual Assistants

24 June 2026

DATE

A stylized, handwritten signature in black ink, appearing to read "D. Nichol", is positioned above a horizontal line.

SIGNATURE
EduCourse Director